

SUBMISSION SHEET

Introducer firm

Contact

Contact details

Date of submission

Borrower

Net loan required

Term

Rate

%

Arrangement fee

%

Security address

Postcode

Value

Credit history

Client detail

(relevant client background covering experience of similar projects and details of all contractors to be used on project - builders, plumbers, etc)

Purpose of loan

(to include: purpose of loan, background, requirements, type of application, any relevant website links, details on planning permissions, previous experiences)

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Full exit details

(to include: which lenders are to be approached, who they intend to market it with and details on timeframes for this)

Risk(s)

(to include: any risks which you foresee)

Your comments

(to include: any previous dealings you have had with the borrower, have you met with the client etc together with your summary of the transaction)